

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – January 19, 2016
West Orange High School
51 Conforti Avenue

Agenda

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**
- II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 5, 2016.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.
- III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF January 4, 2016 (Att. #1)**
- IV. SUPERINTENDENT/ BOARD REPORTS**
 - A. Washington School Presentation
 - B. School Board Recognition Month - Assemblyman John McKeon
 - C. Audit Presentation
 - D. Re-registration
 - E. HIB Report
 - F. Athletic/Extracurricular Update
- V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**
- VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**
 - A. PERSONNEL**

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Dave Joisil WOHS	Roosevelt	Wrestling	Resignation	1/12/16

Patricia Valesse	Hazel	Grade 2	Retirement 14 years	6/30/16
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- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Robin Filippone	Liberty	Paraprofessional	Resignation	1/19/16
Kayla Negron	WOHS	Swimming: Assistant Coach	Resignation	12/31/15
Maria Orban	Pleasantdale	Paraprofessional	Resignation	1/7/16
Gianna Stefanelli	Pleasantdale	Paraprofessional	Resignation	1/15/16

2. Rescission(s):

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Nancy Donnelly	WOHS	Additional Teaching Assignment	12/9/15
Lewis Kelly	WOHS	Jazz Band II	1/7/16
Joshua Zimmer .5 WOHS / .5 Pleasantdale	WOHS	Jazz Band I	1/7/16

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Max Grossman	WOHS	Technology Education amended	Metwally	BA	2	\$51,862 prorated amended	1/1/16 - 6/30/16 amended
Teresa Lim	WOHS	Music Leave Replacement	Peres	BA	2	\$51,862 prorated	1/11/16 - 6/30/16 amended
Jerry Peralta	Liberty	Spanish Leave Replacement amended	Velez	BA	2	\$51,862 prorated amended	1/4/16 - 3/4/16 amended
Dana Peart	District	World Language K-12 Coordinator	Quiroz	N/A	N/A	\$4,226 prorated	1/20/16 - end of assignment
Suzanne Staropoli	Pleasantdale	Grade 1 Leave Replacement	Gabriele	BA	2	\$51,862 prorated	2/29/16 - 6/30/16
Richardo Thurston, Sr.	WOHS	Air Force, Jr. ROTC	Yoh	BA	13	\$75,222 prorated	2/4/16 - 6/30/16

Gabrielle Tino	Pleasantdale	Preschool	Johnson	BA+30 amended	2	\$54,516 prorated amended	2/1/16 - 6/30/16
Ann Zaaijer	District	ESL K-12 Coordinator	Quiroz	N/A	N/A	\$4,226 prorated	1/20/16 - end of assignment

b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Kimberly Carolonza	Mt. Pleasant	Lunch Aide	DiOrio	N/A	N/A	\$17.35 per hour not to exceed 2.25 hours per day	1/20/16 - 6/21/16
Yanira Escobar	WOHS	Paraprofessional	Negron	BA	5	\$29,079 prorated	2/3/16 - 6/30/16
Cynthia Galate	WOHS	Paraprofessional	Simon	BA	2	\$28,293 prorated	2/1/16 - 6/30/16
Noemi Gargiulo	Liberty	Paraprofessional	Fillipone	BA	2	\$28,293 prorated	1/20/16 - 6/30/16
Matthew Pravetz	Mt. Pleasant	Paraprofessional (504)	New	MA	5	\$31,238 prorated	1/20/16 - 6/30/16
Joyce Reynolds	Pleasantdale	Paraprofessional	Tino Reassigned	BA	5	\$29,079 prorated	2/1/16 - 6/30/16
Deborah Robinson	Pleasantdale	Paraprofessional	Stefanelli	MA	5	\$31,238 prorated	1/20/16 - 6/30/16

c. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
John Alessio OOD	Roosevelt	Wrestling	\$4,949 prorated	2015-2016 1/12/16 start
Tyler Johnston OOD	WOHS	Lacrosse: Assistant	\$8,481	2015-2016

d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Lewis Kelly	WOHS	Jazz Band I	\$2,144	2015-2016
Joshua Zimmer .5 WOHS / .5 Pleasantdale	WOHS	Jazz Band II	\$2,144	2015-2016

e. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Cynthia Critelli	WOHS	Family & Consumer Science	MA+45	14	\$93.19 per period	12/3/15 - 1/29/16 10 additional periods
Molly Wachtel	WOHS	Freshman Seminar	BA	3	\$47.07 per period	10/26/15 1 additional period

- f. Superintendent recommends approval to the Board of Education for the following mentor assignments:

Mentor	Provisional Teacher	Location	Stipend	Effective Dates
Melanie Valentino	Bianca Bravo-Mulligan	WOHS	\$439.92	1/4/16 - 6/30/16

- g. Superintendent recommends approval to the Board of Education for the following co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Richardo Thurston, Sr.	WOHS	Air Force, Jr. ROTC	\$4,226 prorated	2015-2016
Keisha Yarrell Substitute	WOHS	Spring Musical: Makeup	\$500	2015-2016

- h. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2015-2016:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Irene Bellos	Substitute	X	X	X	X		
Cynthia Christiano	Substitute	X	X				
Wendla Cook	Substitute	X	X	X	X		
Kelly Correia	Substitute	X	X	X	X		
Carolyn Estrada	Substitute	X	X	X	X		
Frid Joanis	Substitute	X	X	X	X		
Ryan McPherson	Substitute	X	X	X	X		
Movita Miller	Substitute	X	X	X	X		
Lynda Pauwels	N/A			X	X		
Andrew Zhang amended 12/1/15	Standard	X	X	X	X		
Isabella Zizlperger	Standard	X	X				

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Deborah Andriola Medical	Edison Mathematics	N/A	12/3/15 - 3/14/16 amended	N/A	3/15/16 amended
Kimberly Cerutti Family	Roosevelt Mathematics	3/4/16 - 5/9/16	5/10/16 - 1/31/17	N/A	2/1/17
Shannon Core Family	WOHS Special Education / Mathematics	1/15/16 - 3/15/16 amended	3/16/16 - 9/30/16 amended	10/1/16 - 8/31/17	9/1/17
CherylAnn Dunlap Medical	WOHS Business Education	12/8/15 - 1/6/16 (a.m. only) amended	1/6/16 (p.m. only) - 1/15/16 amended	N/A	1/19/16
Lori Howe Family	St. Cloud Art	5/6/16 - 6/30/16	9/1/16 - 11/4/16	N/A	11/7/16
Elena Peres Family	WOHS Music	1/4/16 - 1/26/16 amended	1/27/16 - 8/31/17 amended	N/A	9/1/17
Carol Tuitt Medical	Gregory School Psychologist	9/1/15 - 1/5/16 amended	1/6/16 - 1/29/16	N/A	2/1/16 amended
Zoe Velez Family	Liberty Spanish	10/12/15 - 10/29/15	10/30/15 - 3/4/16 amended	N/A	3/7/16 amended

b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Doris Foster Medical	WOHS Greeter	12/2/15 - 1/15/16 amended	N/A	N/A	1/19/16 amended
Jeanne Sant' Angelo Medical	Pleasantdale Paraprofessional	11/30/15 - 12/23/15 amended	N/A	N/A	1/4/16

c. Superintendent recommends approval to the Board of Education for the following absence(s) for certificated staff:

Employee #	Paid Leave	Type of Leave	Anticipated Return Date
4202	12/7/15 - 1/5/16 amended	Administrative	1/6/16 amended
4763	1/7/16 - TBD	Administrative	TBD
7701	1/11/16 - TBD	Suspension	TBD

5. Transfer(s):

a. Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Lora Wegner Voluntary	.8 St. Cloud / .2 Hazel	ESL	Redwood	Kindergarten	1/11/16

- b. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Francine Mangieri Involuntary	Hazel	Clerical Aide	Roosevelt	Clerical Aide	1/11/16

6. Termination(s):

- a. Superintendent recommends approval to the Board of Education for the following staff termination(s):

Employee #	Reason	Effective Date
6401	Termination	1/4/16
7125	Termination	2/9/16
7127	Termination	2/9/16
7649	Termination	3/11/16

B. CURRICULUM AND INSTRUCTION

1. Recommend approval for the following field trip(s) for 2015-2016. (Att. #2)
2. Recommend approval for the following over night field trip(s) for 2015-2016 (Att. #3)
3. Resolution to approve the 2016-2017 Calendar for Central Office. (Att. #4)
4. Resolution to approve the 2016-2017 Calendar for Buildings & Grounds/Transportation. (Att. #5)
5. Resolution to approve the 2016 Summer Enrichment Program to operate between July 5, 2016 and July 29, 2016 at a full time tuition rate of \$395.00 (8:30AM-12:15PM) and a part time tuition rate of \$165.00. (Att. #6)
6. Resolution to approve West Orange Summer Enrichment Extended Day Program at a tuition rate of \$325.00 from 12:15PM-4:00PM. (Att. #6)
7. Recommend approval/acceptance of Applications for School Business requests:

Name	Position	School	Conference	Dates	Amount	Funded
Patricia Aldworth	Special Education Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local

Kevin Alvine	Physical Education Supervisor	WOHS	NJAHPERD Annual Convention Long Branch, NJ	2/23/16	\$57.86	Local
Leanna Amorim	Spanish Teacher	Roosevelt	Conflict Resolution Training New Brunswick, NJ	2/10/16	\$0	
Francesco Composto	Music Teacher	Redwood	NJMEA State Conference New Brunswick, NJ	2/18/16, 2/19/16	\$100.00 \$65.00	Local Teacher paid
Michele Ellingham	Guidance Counselor	Roosevelt	Conflict Resolution Training New Brunswick, NJ	2/10/16	\$0	
Margaret Fahey	Guidance Counselor	WOHS	Rutgers Counselor Workshop New Brunswick, NJ	3/3/16	\$0	
Tracy Gordon	Science Teacher	Roosevelt	Conflict Resolution Training New Brunswick, NJ	2/10/16	\$0	
Andrew Guglielmo	Social Studies Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Anne Hanson	Business Education Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Stephanie Idrobo	Guidance Counselor	Roosevelt	Conflict Resolution Training New Brunswick, NJ	2/10/16	\$0	
Tagen Jacobus	Science Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Claire Leggiero	Physical Education Teacher	WOHS	NJAHPERD Annual Convention Long Branch, NJ	2/22/16, 2/23/16	\$143.40	Local
Kimberly Mancarella	Assistant Principal	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Diane Mitchell	Physical Education Teacher	WOHS	NJAHPERD Annual Convention Long Branch, NJ	2/23/16	\$60.00	Local
Janelle Morales	Business Education Teacher	WOHS	NJDOE Marketing Curriculum Committee Trenton, NJ	2/10/16	\$39.68	Local
Allan Norville	Math Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Nicole Payne	Music Teacher	Gregory	NJMEA State Conference New Brunswick, NJ	2/18/16, 2/19/16	\$100.00 \$74.67	Local Teacher paid
Lisa Picini-Asman	Physical Education Teacher	WOHS	NJAHPERD Annual Convention Long Branch, NJ	2/21/16	\$0	
Bryan Ribardo	English Teacher	WOHS	Rigorous Reading: 5 Access Points for Teaching Complex Texts New Brunswick, NJ	3/18/16	\$158.06	Local

Alison Soccio	Music Teacher	Washington	NJMEA State Conference New Brunswick, NJ	2/18/16, 2/19/16	\$100.00 \$65.00	Local Teacher paid
Janine Sullivan	English Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Jonathan Tick	Math Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local
Anthony Vitale	Physical Education Teacher	Roosevelt	Conflict Resolution Training New Brunswick, NJ	2/10/16	\$0	
Elise Volpe	MIS Coordinator	Administration Building	Dumont Monthly PS/State Meeting Dumont, NJ	1/26/16,* 2/23/16	\$81.25	Local

*Revised dates

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2015-2016 School Year:

Student #	Placement	Start Date	Tuition	Budgeted/Unbudgeted
1502034	Mt. Carmel Guild Academy West Orange, NJ	1/6/16	\$29,680 \$280 per diem	Unbudgeted

2. Recommend approval for the following contract with Essex Regional Educational Services Commission for Independent Specialist Evaluations and Reports:

Type of Evaluation	Cost	Budgeted/ Unbudgeted
Bilingual Evaluation	\$424.48	Budgeted
Social Assessment	318.36	Budgeted
Educational Evaluation	\$318.36	Budgeted
Psychological Evaluation	\$318.36	Budgeted
Speech Evaluation	\$318.36	Budgeted
Additional Projective Tests	\$328.97	Budgeted
Meeting Attendance	\$104.04 per meeting	Budgeted

3. Recommend approval for the following service provider for Out of District services as per IEP:

Student #	Agency	Service	Rate	Not to Exceed	Budgeted/ Unbudgeted
2508085	UCESC Lamberts Mill Academy Westfield, NJ	Transition/SLE Program	\$408 per month	\$1,632	Budgeted

4. Recommend approval for the following Specialist Evaluations:

Student #	Building	Cost	Provider	Type of Evaluation	Budgeted/ Unbudgeted
1509078	Redwood	\$424.48	ERESC	Bilingual	Budgeted
1309071	Washington	\$424.48	ERESC	Bilingual	Budgeted
1303035	WOHS	\$424.48	ERESC	Bilingual	Budgeted

b.) Business Office

1. Recommend approval of the 1/19/16 Bills List: (Att. #7)

Payroll/Benefits	\$11,978,302.23
Transportation	\$ 473,065.99
Tuition (Spec. Ed./Charter)	\$ 395,632.68
Instruction	\$ 56,376.30
Facilities	\$ 285,466.59
Capital Outlay	\$ 125,233.56
Grants	\$ 256,217.71
Food Service	\$ 292,695.63
Support Svcs/Co-Curricular/Athletics/Misc	\$ 130,742.98
	<u>\$13,993,733.67</u>

2. Recommend transfers within the 2015-2016 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	From Account	Description	Amount	To Account	Description	Amount
1	11-000-222-611	Liberty Library Books/Materials	\$1,900.00	11-000-222-320	Liberty Library Purch. Services	\$1,900.00
2	11-000-266-610	Security Supplies	\$561.94	11-000-266-420	Security Cont. Svcs.	\$561.94

3. Secretary's Report - Acceptance and Certification - December 2015

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of December 2015, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #8)

4. Report of the Treasurer of School Monies - December 2015

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of December 2015, which report is in agreement with the Secretary's Report. (Att. #9)

5. Recommend approval of Agreement of Transportation Services between the West Orange Board of Education and Hunterdon County Educational Services Commission, effective 7/1/16-6/30/20, at an annual increase of 2% or the CPI, whichever is less. (Att. #10)
6. Recommend acceptance of the following donation(s):

Donor	Recipient	Donation
St. Barnabas Medical Center, Livingston, NJ Physical Therapy Department	Elementary Schools	Recess Equipment, i.e. balls, hula hoops, jump ropes, colored chalk, etc., valued at \$500.00

7. Recommend approval Settlement Agreement for Student #258044 as stipulated in closed session.
8. Recommend approval of an audit corrective action plan for the remediation of recommendations noted in the financial audit of the 2014-2015 school year. (Att. #11)
9. Accept the financial audit and synopsis of the 2014-2015 school year as prepared by the firm Nisivoccia LLC. (Att. #12)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending January 19, 2016.
2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on January 4, 2016, the Superintendent reported HIB Incident Number(s) 047, 050, 054 to the Board; and

Whereas, on January 5, 2016 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 047, 050, 054 for the 2015-2016 school year for the reasons conveyed to the Board.”

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- VIII. NEXT BOARD MEETING to be held at 8:00 p.m. on February 8, 2016 at West Orange High School.**
- IX. PETITIONS AND HEARINGS OF CITIZENS**
- X. ADJOURNMENT**

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. - January 19, 2016
West Orange High School
51 Conforti Avenue

Agenda Addendum

A. PERSONNEL

1. Resignations / Retirements

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Jennifer De Los Angeles	Administration Building	Confidential Administrative Assistant	Resignation	2/12/16

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement /New	Guide	Step	Salary	Effective Date
Christine O'Neill	WOHS	Mathematics Leave Replacement	Core	MA	2	\$55,380.00 prorated	1/19/16 - 6/30/16

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement/ New	Guide	Step	Salary	Effective Date
Amal Kheir	Pleasantdale	Paraprofessional	Orban	BA	2	\$28,293.00 prorated	1/21/16 - 6/30/16
Darley Moise	Transportation	Part-Time Bus Driver/Monitor	Joseph	N/A	N/A	\$20.70 per hour	1/14/16 - 6/21/16 amended

4. Leave(s) of Absence

- b. Superintendent recommends approval to the Board of Education for the following leave(s) of absence for non-certificated staff:

Name	Location/Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
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Rachel Mondalto Medical	St. Cloud Paraprofessional	2/16/16 - 3/11/16	N/A	N/A	3/14/16
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B. CURRICULUM AND INSTRUCTION

7. Recommend approval/acceptance of Applications for School Business requests:

Name	Position	School	Conference	Dates	Amount	Funded
Ed Acevedo	Principal	Hazel	Principal's Roundtable Caldwell, NJ	2/22/16	\$4.37	Local
Jennifer Dahl*	English Teacher	WOHS	AVID Summer Institute Philadelphia, PA	7/18/16-7/20/16	\$1,771.66	Local

*Replacing Anne Hanson

C. FINANCE

b.) Business Office

10. Recommend approval of the following Parental Contracts for Student Transportation for the 2015-2016 school year:

Student ID #	Amount
236129	\$14,665.00
2707047	\$3,029.56
2704012	\$9,691.40

West Orange School District
Field Trips 2015-2016
1-19-2016

School	Grade	Course/Group	Destination
Pleasantdale	3		Liberty Science Center
WOHS	9-12	Indoor Percussion	Bridgewater Raritan High School (<i>revised</i>)

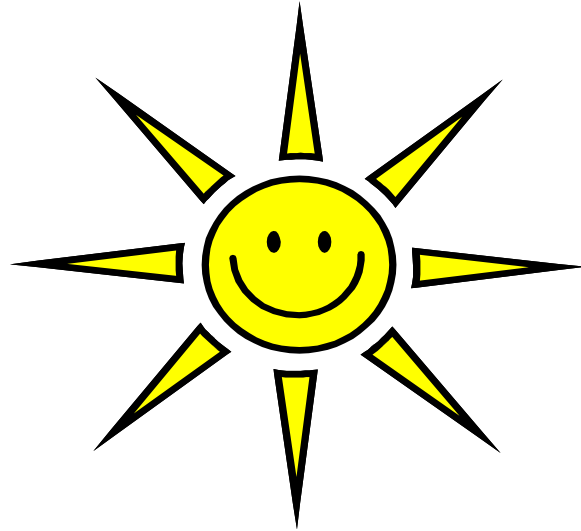
West Orange School District
Over Night Field Trips 2015-2016
1-19-2016

School	Grade	Course/Group	Destination
WOHS	9-12	Step Team	Harrisburg, PA (<i>revised dates</i>)

2016-2017 Calendar Central Office Administrative		
Event/Holiday	Day(s) Off	# of Days
Independence Day	Monday, July 4	1
Labor Day	Monday, September 5	1
Rosh Hashanah	Monday, October 3, Tuesday, October 4	2
Yom Kippur	Wednesday, October 12	1
Election Day	Tuesday, November 8	1
NJEA Convention	Thursday, November 10; Friday, November 11	2
Thanksgiving	Thursday, November 24; Friday, November 25	2
Holiday Recess	Monday, December 26, Tuesday December 27, Wednesday, December 28	3
New Year's Day	Monday, January 2	1
Martin Luther King	Monday, January 16	1
Presidents' Day	Monday, February 20	1
Good Friday	Friday, April 14	1
Memorial Day	Monday, May 29	1
Total		18

	2016-2017 Calendar		
	Transportation Department Superintendent	Assistant Superintendent	Buildings & Grounds Business Administrator
Event/Holiday	Day(s) Off		# of Days
Independence Day	Monday, July 4		1
Labor Day	Monday, September 5		1
Rosh Hashanah	Monday, October 3, Tuesday, October 4		2
NJEA Convention	Thursday, November 10; Friday, November 11		2
Thanksgiving	Thursday, November 24; Friday, November 25		2
Holiday Recess	Monday, December 26		1
New Year's Day	Monday, January 2		1
Martin Luther King	Monday, January 16		1
Presidents' Day	Monday, February 20		1
Good Friday	Friday, April 14		1
Memorial Day	Monday, May 29		1
Total			14

WEST ORANGE PUBLIC SCHOOLS



2016 SUMMER ENRICHMENT PROGRAM

July 5, 2016 – July 29, 2016

AT

WEST ORANGE HIGH SCHOOL

WEST ORANGE PUBLIC SCHOOLS

THE WEST ORANGE PUBLIC SCHOOLS

WELCOMES YOU TO THE 2016 SUMMER ENRICHMENT

PROGRAM!

The West Orange Summer Enrichment Program offers musical, artistic, and academic experiences which develop creativity, intellectual skills, and performing talents. Students may select courses that suit their abilities and interests. Secondary aged students participate in more advanced performing ensembles and courses in advanced artistic and musical concepts, as well as sophisticated academic classes. Elementary aged students develop their basic musical, artistic, and academic skills. The Preparatory Division gives the student (entering grades 2 through 3) the opportunity to explore and discover a mix of musical, artistic, and fitness activities. The final concerts will feature many performing ensembles and a showcase of artwork. We are proud to serve the West Orange community in a rewarding, fun-filled summer.

GENERAL INFORMATION

- Any student entering grades 2-8, and a resident of West Orange, is eligible to attend the Summer Enrichment Program.
- This year, classes will meet at **West Orange High School, 51 Conforti Avenue** 8:30 AM – 12:15 PM, Monday through Friday.
- A full-time student will enroll in five, forty-five minute classes, while a part-time student may choose an instrumental ensemble course and an instrumental music lesson.
- **Final bill will be sent home before June 10, 2016 and schedules will be sent during the week of June 20, 2016.**
- The registration form, non-refundable registration fee (\$25.00) **made payable to WOBOE**, the final payment form and the outstanding balance **made payable to WOBOE** should be sent to:

Mr. Louis Quagliato, Director of Visual and Performing Arts
West Orange Board of Education
179 Eagle Rock Avenue
West Orange, NJ 07052

- **Transportation cannot be provided by the Board of Education.**

It is recommended that students register as early as possible in order to receive the best possible course selection, as maximum enrollments have been established for all courses.

CALENDAR

Friday, June 10

Mail-in registration period ends. ****After this date, you can still register in person at 179 Eagle Rock Avenue until the first day of classes****

Second Week of June

Friday, June 24

Invoice Letters for Final Balance will be mailed

Tuesday, July 5

Final payment due

Final Performances

Classes begin

Monday, July 25

Guitar & String Ensembles

Tuesday July 26

Prep Division concert

Wednesday, July 27

Theater & Dance

Thursday, July 28

Band Ensembles

Friday, July 29

Last day of school-Faculty Concert

TUITION

\$395	Tuition for full-time student which <u>includes</u> the non-refundable \$25.00 registration fee
\$165	Tuition for part-time student (enrollment in instrumental music ensemble course and instrumental music lesson only)
\$ 30	Daily guest fee (check or money order made payable to WOBOE)
\$ 25	Registration fee -This charge is non-refundable and is due with completed registration form. <u>(This fee will be credited towards tuition.)</u>
\$ 35	Instrumental loan fee
\$ 25	Discount for each additional family member enrolled as a full-time student in program.

Financial aid, in limited amounts, is available to families experiencing economic difficulties.

Financial aid applications will be sent upon request by calling the office of the Director of Visual and Performing Arts at **973-669-5400, ext 20571**. In order to be considered for financial assistance, all applications must be received by **May 27, 2016**

PTA scholarships are also awarded to students through each individual school. Students who wish to apply for a scholarship can obtain a form from their school's main office. **THESE FORMS SHOULD BE COMPLETED AND RETURNED TO THE BUILDING PRINCIPAL.**

COURSE DESCRIPTIONS **INSTRUMENTAL MUSIC LESSONS**

Open to and highly recommended for **students entering grades 4-8**. Small group lessons are offered. **Students selecting any of the lesson groups below ARE EXPECTED to select the corresponding ensemble.** (See *GUIDE* under **Performing Ensembles**)

"B" (Beginner)	courses are for beginners only
"INT" (Intermediate)	courses are for students with 1-2 years experience
"ADV" (Advanced)	courses are for those students with 3 or more years experience on their instrument. Be sure to also select a Band or Orchestra in which you may play your instrument

<u>Course</u>	<u>Number</u>	<u>Course</u>	<u>Number</u>
Flute B	100	Trombone/Baritone INT	113
Flute INT	101	Trombone/Baritone ADV	114
Flute ADV	102	Percussion B	115
Clarinet B	103	Percussion INT/ADV	116
Clarinet INT	104	Guitar B	117
Clarinet ADV	105	Guitar INT	118
Saxophone B (<i>Entering 5th grade</i>)	106	Violin/Viola/Cello B	201
Saxophone INT	107	Violin/Viola/Cello INT	202
Saxophone ADV	108	Violin/Viola/Cello ADV	203
Trumpet/French Horn B	109	Oboe B	204
Trumpet/French Horn INT	110	Oboe INT	205
Trumpet/French Horn ADV	111	Oboe ADV	206
Trombone/Baritone B	112	Piano Lab	207

PERFORMING ENSEMBLES

- COURSE #300 **CADET BAND (BEGINNERS):** Open to band instrument students entering grades 4-8 who are playing a musical instrument for the first time. Students will study basic music ensemble concepts and prepare for their performance at the final concert.
- COURSE #301 **PREPARATORY BAND (INTERMEDIATE):** Open to students entering grades 4-8, with 1-2 years of instrumental experience. Students will rehearse and perform a variety of band repertoire suited for an ensemble with moderate experience. Music will vary in meter, style, and tempo.
- COURSE #302 **SYMPHONIC BAND (ADVANCED):** For students entering grades 4-8 with 3 or more years of instrumental experience. A variety of band repertoire will be rehearsed and performed. Complex meter and style will be studied.
- COURSE #303 **CADET ORCHESTRA (BEGINNERS):** Open to orchestral string instrument students (not guitar) entering grades 4-8 who are playing a string instrument for the first time. Students will study basic ensemble concepts and prepare for their performance at the final concert.
- COURSE #304 **REPERTORY ORCHESTRA (INTERMEDIATE):** For orchestral string players (not guitar) entering grades 4-8 with 1-2 years instrumental experience. This group is for the developing string player. Basic ensemble techniques and concepts will be studied.
- COURSE #305 **SYMPHONIC ORCHESTRA (ADVANCED):** For orchestral string players (not guitar) entering grades 4-8 with 3 or more years of instrumental experience. This orchestra is for the more advanced student. A variety of repertoire will be studied and performed and will feature upper position and advanced bowing work.
- COURSE #307 **JAZZ BAND:** For students entering grades 6-8 with 2 or more years jazz instrument experience. The Jazz Ensemble will rehearse and perform a variety of repertoire from the blues, swing, and be-bop eras.
- COURSE #207 **PIANO LAB:** This course is an introduction to piano performance and is designed to give students an opportunity to study the piano in a group lesson setting. Students will develop technical facility, be exposed to Traditional and Contemporary music and enhance their sight-reading skills. Students will learn to play basic songs and apply a foundation to music literacy skills through piano instruction.

GUIDE to selecting the ensemble which corresponds with the **Instrumental Music Lesson** classes.

Lesson Classification

“B” (Beginner)

“INT” (Intermediate)

“ADV” (Advanced)

Corresponding Ensemble

Cadet Band or Cadet Orchestra

Preparatory Band or Repertory Orchestra

Symphonic Band or Symphonic Orchestra

***Note: Students enrolled in guitar classes do not need to select a corresponding ensemble. They will automatically be enrolled in the guitar ensemble and will perform during the final week of the program.**

ART COURSES

- COURSE #400 **FUN WITH CRAFTS I:** For students entering grades 4-6. Explore the world of crafts! Students will use their imagination to develop and create several fun and creative arts and crafts projects. Emphasis will be placed on exploration and experimentation with candle making, casting from molds, sculpture, papermaking, and jewelry making.
- COURSE #401 **FUN WITH CRAFTS II:** For students entering grades 7-8. Explore the world of crafts! Students will use their imagination to further develop and create several fun and creative arts and crafts projects. Emphasis will be placed on candle making, mask making, castings from molds, sculpture, papermaking, and jewelry making.
- COURSE #402 **CERAMICS I:** For students entering grades 4-6. From hand-building with clay to the painted, baked and glazed art work, the student will study and perform each step.
- COURSE #403 **CERAMICS II:** For students entering grades 7-8. Advanced ceramic work takes place here, starting where Ceramics I ends.
- COURSE #404 **ART DESIGN I:** For students entering grades 4-6. Explore the world of design! Surface design will be explored through hands-on experiences in tie dying, printmaking, bookbinding and paper design. Young artists will express their creativity through study and practice. Students will take home functional finished projects.
- COURSE #405 **ART DESIGN II:** For students entering grades 7-8. Explore the world of design! Students will experience advanced exploration in surface design. The class will include tie dying, printmaking, bookbinding and paper design. Functional finished projects will be displayed and can also be taken home.
- COURSE #406 **PAINTING PLUS I:** For students entering grades 4-6. Come and journey through a multi-cultural painting celebration. Explore painting and related mixed media while learning about art from all over the world.
- COURSE #407 **PAINTING PLUS II:** For students entering grades 7-8. Older students will explore painting and related mixed media while learning about art from all over the world.
- COURSE #408 **FUN WITH CALLIGRAPHY I:** For students entering grades 4-6. The ancient art of beautiful writing is introduced through stroke exercises for various alphabet types. As a final project, students work on creating stationary, memory books, a favorite poem, quote or phrase
- COURSE #409 **FUN WITH CALLIGRAPHY II:** For students entering grades 7-8 this is a continuation of Fun with Calligraphy I. Students must have taken FUN WITH CALLIGRAPHY I as a prerequisite to enter this class. Emphasis is on creating artworks that combine lettering techniques with other art forms. Students will explore rubber stamping, collage, memory books, and mixed media sculptures.

THEATER ARTS

- COURSE #500 **INTRODUCTION TO DRAMATIC ARTS:** For students entering grades 4-6, basic acting and improvisation techniques are studied. Students will have ample time to “set the stage, stand in the limelight, and create a character.”
- COURSE #501 **ADVANCED DRAMATIC ARTS:** For students entering grades 7-8. Advanced acting and improvisation techniques are studied.
- COURSE #502 **MUSICAL THEATER:** For students entering grades 4-6. Students will produce a full scale musical play with acting, singing, and creative movement.
- COURSE #503 **ADVANCED MUSICAL THEATER:** For students entering grades 7-8. Students will produce a full scale musical play with acting, singing, and creative movement.

ACADEMIC

- COURSE #600 **COMPUTER I:** For students with 0-2 years of computer experience. Hands on experience with PC Windows XP computers. Students will be introduced to word processing and graphic design programs.
- COURSE #601 **COMPUTER II:** For students with 2 or more years of experience. Students will create projects using desktop publishing software and have opportunities to explore the Internet.
- COURSE #602 **COMPUTER III:** For students with four or more years of experience. Students will have individual opportunities to work with multimedia projects through the Internet.
- COURSE #603 **MATH QUEST I:** For students entering grades 4-6. Activities extend mathematical concepts including number patterns, shapes, geometry, logic puzzles, and problem-solving fun.
- COURSE #604 **MATH QUEST II:** For students entering grades 7-8. Students solve contest problems, explore geometry and art, tessellations and number theory, and investigate properties of special numbers and pairs of numbers.
- COURSE #605 **SCIENCE AND TECHNOLOGY I:** For students entering grades 4-6. Students will gain hands-on laboratory experiences. Environmental issues will be explored.
- COURSE #606 **SCIENCE AND TECHNOLOGY II:** For students entering grades 7-8. Students will study and explore today’s technological environment through hands-on activities. Topics such as energy, communication, and bio-related technologies will be explored.

*****Depending upon the focus and types of activities planned, there may be an additional \$20.00 charge for Science and Technology supplies. *****

- COURSE #607 **SIBELIUS 6:-** This course is designed for advanced music students who would like to explore music writing and arranging using the Sibelius software. The course will provide a step by step approach to the use of Sibelius. Students will learn basic operations which enable them to copy, write or arrange music and produce musical scores.
- FUN WITH CHINESE** - Students will be introduced to the basics of Chinese language and culture through authentic songs, games, and dances. This course will be offered to students in 4th through 8th grade. It will expose students to the richness of Chinese culture and will lay the foundation for students interested in pursuing Chinese studies in their World Languages elective courses during the school year.
- COURSE #608 **Grades 4-6:** Students will be introduced to Chinese language and culture through calligraphy, songs, games, and the ribbon dance.
- COURSE #609 **Grades 7-8:** Students will be introduced to Chinese language and culture through calligraphy, games, Tai-Chi movements, and Drum-beats used in celebrations.

FITNESS

- COURSE #700 **GYM JAMBOREE:** For students entering grades 4-6. Students will be provided with individualized fitness records (a task sheet or card) for each fitness component. They will work on such items as flexibility, abdominal strength, endurance, upper body strength, and cardiovascular development.
- COURSE #701 **PHYSICAL FITNESS:** For students entering grades 7-8. Individual sports skills will be emphasized in order to further develop fitness conditioning soccer, and basketball.
- COURSE #703 **BASEBALL/SOFTBALL FUNDAMENTALS:** Students entering in grades 4-6 will learn the fundamentals of baseball and softball with an emphasis on HAVING FUN!! Instruction will include catching, throwing, hitting, bunting, fielding and running the bases. Students will learn the basic strategies of America's Pastime through drills and games while developing athletic skills, speed and agility on the state of the art turf baseball field.
- COURSE #704 **BASEBALL/SOFTBALL ADVANCED SKILLS:** Students entering in grades 7-8 will learn more advanced skills of baseball and softball. Instruction will seek to develop the higher level skills associated with catching, throwing, hitting, bunting, fielding and running the bases. Pending enrollment, students will be more engaged in strategies associated with playing the Game of Baseball and Teamwork.

DANCE

- COURSE #800 **DANCE I:** For students entering grades 4-8 with no dance experience. This course contains today's popular music and dance steps with traditional styles, Broadway themes, and basic jazz technique.
- COURSE #801 **DANCE II:** For students entering grades 4-8 with 1-3 years of dance experience. This course will include jazz technique, popular music, dance steps with traditional styles, and Broadway themes.
- COURSE #802 **DANCE III:** For students entering grades 4-8 with more than 3 years of dance experience. This course will include jazz technique, popular music, dance steps with traditional styles, and Broadway themes.

PREPARATORY DIVISION

STUDENTS ENTERING GRADES 2-3

- COURSE #900 The classes are block scheduled in order for all students to have the opportunity to take the same classes. Students are divided into groups based on age and grade level. The typical day will include the following classes:

MUSIC - The teacher will introduce activities, which will develop a variety of musical skills and concepts. These include body movement to music, music reading, rhythmic dictation, and general music knowledge.

ART - The teacher will introduce the child to a variety of art activities and media, utilizing many materials. Activities include craft work, drawing, cutting and pasting, painting, clay, and sculpture.

DANCE - The children will learn basic dance steps designed to develop their body coordination to music. A dance production will be performed at the final concert.

CREATIVE WRITING/STORY TIME - Students will have the opportunity to develop their writing skills by creating short stories centered on a theme. The teacher will assist the student with improving word usage and grammar. During story time, children will hear and experience great classic stories.

MATH- Students' proficiency with mathematical concepts is enhanced through project based learning and the use of children's literature to make math experiences meaningful. Activities are designed to develop skill in basic numerical sense and operations, spatial understanding, algebraic reasoning and data analysis. Examples of the children's literature used in this program are *The Greedy Triangle* by Marilyn Burns, *Mouse Count* by Ellen Stoll Walsh, *The Doorbell Rang* by Pat Hutchins, and *Frog and Toad* by Arnold Lobel.

RECESS - Organized games will be provided. Parents are encouraged to send a nutritious snack with their child daily.

INSTRUMENTAL RENTAL INFORMATION

Musical instruments are available for rental. There is a **\$35 rental fee** due along with the non-refundable deposit **payable to WOBEO**. The instrument loan form must be completed.

If you wish to procure an instrument on your own, musical instruments are sold and rented to our students by some very reputable local vendors. You may wish to call these dealers or any others to compare prices and service. Some dealers give free summer rentals if the child rents an instrument the following fall.

Music Vendors

K & S Music	(908) 790-0400
Andy's Music Center	(973) 716-0400
The Music Den	(973) 838-5444
The Music Shop	(800) 553-0633

2016 SUMMER ENRICHMENT REGISTRATION FORM

(One per child)

Student's Name _____ Sex M _____ F _____

Grade/Entering Sept. 2016 _____ School/Entering Sept. 2016 _____

Home Address _____ E-mail address _____

PLEASE PRINT NEATLY

Home Phone # _____ Emergency (Cell) Phone # _____

Parents' Names _____ How many children in family will be attending this summer? _____

COURSE REQUESTS

Preparatory Division (entering grades 2-3) Course # _____

MAIN COURSE REQUESTS (entering Grades 4-8)
Be sure to fill in all 5 periods and list in priority order.

COURSE NAME

COURSE #

1. _____
2. _____
3. _____
4. _____
5. _____

ALTERNATE COURSE REQUESTS (Entering Grades 4-8) (Must be listed)

COURSE NAME

COURSE #

1. _____
2. _____
3. _____

A non-refundable deposit of \$25 must accompany each registration form. A \$35 instrumental loan fee is due with deposit if renting an instrument. Please make checks payable to WOBOE.

PLEASE CHECK APPROPRIATE BOX(S)

\$395.00 full-time Summer Enrichment student tuition (8:30-12:15) **\$325.00** Extended Day Program (12:15-4:00)

\$165.00 part-time Summer Enrichment student tuition **Enclosed is my non-refundable deposit of _____**
(Part-time is for instrumental group lesson and ensemble) **A \$35 instrumental fee is enclosed (if renting an instrument) _____**

Please mail or hand deliver registration forms **by Friday, June 10, 2016 to:**

Mr. Louis Quagliato
West Orange Board of Education
179 Eagle Rock Avenue
West Orange, New Jersey 07052

DO NOT SEND FORMS TO WEST ORANGE HIGH SCHOOL.

I hereby give my child permission to attend the 2016 Summer Enrichment Program. _____

Parent/Guardian Signature

I hereby give permission for my child to receive emergency medical treatment if I cannot be reached. Please list any special medical needs or requirements. _____

(Parent/Guardian Signature)

INSTRUMENTAL LOAN FORM

The West Orange Public Schools' Summer Enrichment Program provides musical instruments for the exclusive use of our students. These instruments are limited in quantity and are available on a first-come, first served basis. Instruments will be distributed during the first day of classes. There is a **\$35 service/maintenance** charge per instrument.

The following are instruments available for students entering grades 4-8: flute, clarinet, bass clarinet oboe, saxophone, trumpet, French horn, trombone, baritone, tuba, violin, viola, cello, bass, bell kit, and guitar.

Student's Name: _____

Address: _____

Home Phone: _____

Grade/Entering Sept. 2016 _____ School/Entering Sept. 2016 _____

Instrument Requested: _____ Size _____ (String instruments only)

Important!!

****When renting a string instrument, please indicate the size (1/4, 1/2, 3/4, or 4/4). ****
See reverse side of this form for measuring guidelines

1. I agree to assume full responsibility for loss or damage to the instrument loaned to us.
2. I understand that this instrument must be returned at the end of the Summer Enrichment Program.
3. I am including a **\$35 instrument rental fee (payable to WOBOE)**.

Parent/Guardian Signature

Date

Registration/Instrumental Loan form must be received by **Friday June 10, 2016**.

Questions?

Call Louis Quagliato, Director of Visual and Performing Arts, 973-669-5400, ext 20570 or e-mail at lquagliato@woboe.org

Violin Size Guideline

It's always best to consult your teacher to determine the correct size instrument.

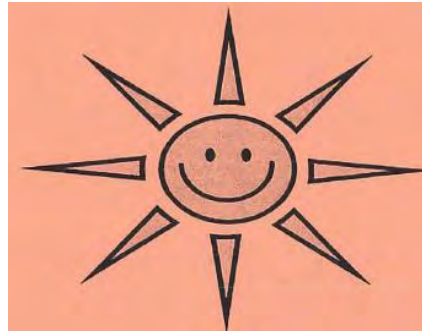
The following chart lists the length of each violin size. To measure what size violin best suits your child, you need to know the length between your neck and the middle of your left-hand palm or left wrist.

Violin Size	Length (in inches)
4/4 (Full Size)	23
3/4	22
1/2	20
1/4	18 1/2
1/8	16 1/2
1/10	15
1/16	14
1/32	13

Another more general way of determining the size is by age. If the above, arm length information, is available, it is the more accurate way to determine size. Otherwise, you can use the age chart below to make the determination.

Violin Size	Age
4/4 (Full Size)	11 years to adult
3/4	10-11
1/2	8-9
1/4	6-7
1/8	5
1/10	4
1/16	3 1/2
1/32	3 and younger

WEST ORANGE SUMMER ENRICHMENT EXTENDED DAY PROGRAM



West Orange Summer Enrichment Extended Day Program – **Tuition: \$325.00**
Time: From 12:15-4:00

This program is an extension of the Summer Enrichment Program and is offered to those students attending the Summer Enrichment Program. The purpose of the Extended Day Program is to provide supervised, varied, educational and fun activities for school-age children beyond the Enrichment Program. This program offers flexibility to working families by providing continued child care to enrolled students under the supervision of certified educators.

The program will provide services from **12:15pm-4:00pm** daily beginning **Tuesday, July 5, 2016** and ending on **Friday, July 29, 2016**. Parents are required to fill out an additional registration form to enroll their child/children in this program. Enrollment in the Extended Day program will cost an additional **\$325.00**.

Parents/guardians may choose to pick their child up prior to the end of the day however, no monies will be refunded. Late fees will be charged to any parent/guardian requiring a late afternoon pick-up.

[see Late Afternoon-Pick-Up Policy]

Upon dismissal of Summer Enrichment Program, students in the Preparatory Division will be picked up near their classes and escorted to the Tarnoff Cafeteria by a teacher. Students entering grades 4-8 will go directly to the Tarnoff Cafeteria. Attendance will be taken daily to ensure all students have arrived safely. Students are expected to bring a lunch daily since there is no food available for purchase. A lunch break will be provided until 1:00. Following lunch students will begin rotating through their afternoon activities as follows:

>Students entering **grades 6, 7 & 8** will rotate through three, 50-minute, structured sports activities. These activities will vary from week to week, perhaps even daily. Depending on the students' skill levels, the teachers will adapt the program as necessary.

>Students entering **grades 2-5** will also rotate throughout the afternoon participating in organized play and sports; arts and crafts; games and piano lab. These students will be escorted by teachers and/or student helpers to their respective activities. At approximately 3:50 ALL students in the extended day program will be returned to the Tarnoff Cafeteria for dismissal at **4:00pm**.

The above stated activities are the plan for the population in attendance; however, the program remains flexible. The program will be structured according to the number of students enrolled and the ages of the students enrolled so as to meet the needs of the attending population. The scope of the program lies in the aforementioned lessons/activities but can change upon registration.

ENROLLMENT IN THE EXTENDED CARE PROGRAM WILL BE LIMITED. STUDENTS WILL BE CONSIDERED BASED ON THE DATE YOUR APPLICATION IS RECEIVED. ONCE WE HAVE REACHED THE MAXIMUM, STUDENTS WILL BE PLACED ON A WAITING LIST.

Teachers are contracted until 4:00pm on the days the Enrichment Program is in session. We realize that sometimes emergencies or unexpected delays arise therefore the following policy has been adopted:

Late Afternoon Pick-Up Policy

Extended Day Pick Up is at 4:00pm. There will be a 10 minute grace period before a late afternoon pick up fee will be charged. [The clocks posted in the Tarnoff Cafeteria will be used to determine the time.]

If you need to use a late afternoon pick up, it will be **\$10.00** at 4:11 and an additional **\$1.00/minute** thereafter.

[*Example:* If you were to pick up your child at 4:14pm, the charge would be \$13.00. A child picked up at 4:20pm would be \$19.00.]

Payment can be made with a check or money order **payable to WOBOE** and given to the Enrichment office. These fees are due upon pick up or within 24 hours of using this service. If late afternoon pick up fees are not paid prior to the end of the program, future enrollment will not be permitted.

WEST ORANGE SUMMER ENRICHMENT EXTENDED DAY PROGRAM

REGISTRATION FORM

Child's Name: _____ Birthdate: _____

Child's Age: _____ Sex: _____ **Grade Entering 2016:** _____

Home Phone: _____ E-mail address: _____

PLEASE PRINT NEATLY

Address: _____ City: _____ Zip: _____

Parent(s)/Guardian(s) Name: _____

Work Phone: _____ Home Phone: _____

Cell: _____

Parent(s)/Guardian(s) Name: _____

Work Phone: _____ Home Phone: _____

Cell: _____

The following individuals are allowed to pick up this child and may be contacted in case of an emergency:

Name: _____ Relationship: _____

Day Phone: _____ Cell Phone: _____

Name: _____ Relationship: _____

Day Phone: _____ Cell Phone: _____

*****MEDICAL INFORMATION:**

List any medications, allergies, or limitations requiring special attention:

I have read and fully understand the policies outlined in the Extended Day Program.

Parent's Signature: _____ Date: _____

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2015

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$13,014,009.12
102-107	Cash and cash equivalents		\$5,000.00
116	Capital reserve Account		\$648,772.00
121	Tax levy receivable		\$60,620,908.52
	Accounts receivable:		
132	Interfund	\$27,362.00	
141	Intergovernmental - State	\$141,338.39	
142	Intergovernmental - Federal	\$65,232.02	
153,154	Other (net of est uncollectible of \$ _____)	\$29,701.70	\$263,634.11
	Other Current Assets		\$878,508.94

--- R E S O U R C E S ---

301	Estimated Revenues	135,780,833.00	
302	Less Revenues	(126,685,751.79)	
			\$9,095,081.21

	Total assets and resources		\$84,525,913.90
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2015

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

421	Accounts Payable	\$1,076,734.33
	Other current liabilities	\$1,296,130.82

TOTAL LIABILITIES

\$2,372,865.15

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year	\$67,332,852.61
754	Reserve for Encumbrance - Prior Year	\$242,827.55
	Reserved fund balance:	

760	Reserved Fund Balance	\$648,772.00
-----	-----------------------	--------------

601	Appropriations	138,784,543.69
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602	Less : Expenditures	\$59,831,704.83
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603	Encumbrances	\$67,575,680.16 (127,407,384.99)
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\$11,377,158.70

Total Appropriated

\$79,601,610.86

--- Unappropriated ---

770	Unreserved Fund Balance -	\$5,210,993.28
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303	Budgeted Fund Balance	(\$2,659,555.39)
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TOTAL FUND BALANCE

\$82,153,048.75

TOTAL LIABILITIES AND FUND EQUITY

\$84,525,913.90

=====

West Orange Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2015

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	138,784,543.69	127,407,384.99	\$11,377,158.70
Revenues	(135,780,833.00)	(126,685,751.79)	(\$9,095,081.21)
	<u>\$3,003,710.69</u>	<u>\$721,633.20</u>	<u>\$2,282,077.49</u>
Less: Adjust for prior year encumb.	<u>(\$344,155.30)</u>	<u>(\$344,155.30)</u>	
Budgeted Fund Balance	<u>\$2,659,555.39</u>	<u>\$377,477.90</u>	<u>\$2,282,077.49</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$2,659,555.39	\$377,477.90	\$2,282,077.49
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$2,659,555.39</u>	<u>\$377,477.90</u>	<u>\$2,282,077.49</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2015

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	381,229,068.00	371,975,143.74		\$9,253,924.26
3XXX	From State Sources	\$25,663,431.00	\$7,968,072.00		\$17,695,359.00
4XXX	From Federal Sources	\$450,000.00	\$114,039.63		\$335,960.37
TOTAL REVENUE/SOURCES OF FUNDS		407,342,499.00	380,057,255.37		\$27,285,243.63
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$44,288,177.41	\$18,607,722.47	\$25,198,774.84	\$481,680.10
11-2XX-100-XXX	Special Education - Instruction	\$14,119,761.95	\$5,596,930.68	\$8,505,279.23	\$17,552.04
11-230-100-XXX	Basic Skills - Remedial Instruction	\$1,810,770.60	\$739,218.01	\$1,067,321.34	\$4,231.25
11-240-100-XXX	Bilingual Education - Instruction	\$1,329,914.00	\$487,809.57	\$840,619.60	\$1,484.83
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$522,608.75	\$148,767.05	\$192,935.08	\$180,906.62
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,190,247.00	\$494,183.49	\$560,479.02	\$135,584.49
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$8,830,550.00	\$3,216,413.65	\$4,816,704.16	\$797,432.19
11-000-211-XXX	Attendance and Social Work Services	\$91,373.00	\$56,574.71	\$34,198.29	\$600.00
11-000-213-XXX	Health Services	\$1,354,258.00	\$544,255.79	\$757,494.34	\$52,507.87
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$1,629,170.00	\$639,547.80	\$984,769.82	\$4,852.38
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$1,701,384.00	\$764,543.24	\$930,525.34	\$6,315.42
11-000-218-XXX	Guidance	\$2,898,430.00	\$1,179,356.08	\$1,032,063.24	\$687,010.68
11-000-219-XXX	Child Study Teams	\$3,223,426.00	\$1,454,482.38	\$1,754,709.81	\$14,233.81
11-000-219-592	Misc Purch Ser	\$9,000.00	\$121.21	\$1,301.25	\$7,577.54
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$1,663,554.00	\$720,396.38	\$943,157.62	\$0.00
11-000-222-XXX	Educational Media Serv/School Library	\$1,291,383.06	\$555,782.86	\$719,152.15	\$16,448.05
11-000-223-XXX	Instructional Staff Training Services	\$182,890.00	\$85,989.81	\$16,058.00	\$80,842.19
11-000-230-XXX	Supp. Serv.-General Administration	\$1,972,999.70	\$990,022.26	\$571,515.21	\$411,462.23
11-000-240-XXX	Supp. Serv.-School Administration	\$5,522,266.00	\$2,651,945.78	\$2,786,013.58	\$84,306.64
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$3,086,302.00	\$1,608,045.59	\$1,398,466.82	\$79,789.59
11-000-261-XXX	Require Maint. for School Facilities	\$1,209,129.19	\$944,023.92	\$239,388.75	\$25,716.52
11-000-262-XXX	Custodial Services	\$7,751,465.46	\$3,592,777.94	\$4,055,996.83	\$102,690.69
11-000-263-XXX	Care and Upkeep of Grounds	\$697,928.44	\$385,303.27	\$280,670.76	\$31,954.41
11-000-266-XXX	Security	\$946,851.00	\$496,784.81	\$400,784.69	\$49,281.50
11-000-270-XXX	Student Transportation Services	\$8,845,107.00	\$3,290,311.94	\$3,526,428.39	\$2,028,366.67
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$21,287,572.24	\$9,803,785.74	\$5,783,546.07	\$5,700,240.43
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		137,456,518.80	\$59,055,096.43	\$67,398,354.23	\$11,003,068.14

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$401,466.19	\$226,073.20	\$72,311.58	\$103,081.41
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$636,300.70	\$413,727.20	\$60,917.35	\$161,656.15
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$1,037,766.89	 \$639,800.40	 \$133,228.93	 \$264,737.56
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 10-000-100-56X Transfer of Funds to Charter Schools	 \$290,258.00	 \$136,808.00	 \$44,097.00	 \$109,353.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL GENERAL FUND EXPENDITURES	 138,784,543.69	 \$59,831,704.83	 \$67,575,680.16	 \$11,377,158.70
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/2015

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	378,979,068.00	371,352,259.38	\$7,626,808.62
1310	Tuition from Individuals		\$675.00	(\$675.00)
1320	Tuition from LEAs Within State	\$1,350,000.00	\$192,308.13	\$1,157,691.87
1340	Tuition from Other Sources		\$54,900.00	(\$54,900.00)
1910	Rents and Royalties		\$268,077.00	(\$268,077.00)
1XXX	Miscellaneous	\$900,000.00	\$106,924.23	\$793,075.77
	TOTAL	381,229,068.00	371,975,143.74	\$9,253,924.26
		=====	=====	=====
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$1,626,300.00	\$525,792.00	\$1,100,508.00
3131	Extraordinary Aid	\$4,500,000.00	.00	\$4,500,000.00
3132	Categorical Special Education Aid	\$12,573,582.00	\$4,656,864.00	\$7,916,718.00
3176	Equalization	\$5,381,694.00	\$2,152,680.00	\$3,229,014.00
3177	Categorical Security	\$1,159,395.00	\$463,752.00	\$695,643.00
3178	Adjustment Aid	\$422,460.00	\$168,984.00	\$253,476.00
	TOTAL	\$25,663,431.00	\$7,968,072.00	\$17,695,359.00
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement	\$450,000.00	\$114,039.63	\$335,960.37
	TOTAL	\$450,000.00	\$114,039.63	\$335,960.37
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	407,342,499.00	380,057,255.37	\$27,285,243.63
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$1,902,507.00	\$738,741.25	\$1,163,765.75	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$15,013,571.00	\$5,740,848.83	\$9,272,722.17	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$9,711,338.00	\$3,764,949.38	\$5,935,328.62	\$11,060.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$13,411,321.00	\$5,253,833.48	\$8,146,562.30	\$10,925.22
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$450,000.00	\$179,289.25	\$270,710.75	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$147,860.00	\$24,045.61	\$120,731.15	\$3,083.24
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$201,280.00	\$140,400.58	.00	\$60,879.42
11-190-100-320 Purchased Prof.-Ed. Services	\$124,885.00	\$16,949.00	\$16,649.00	\$91,287.00
11-190-100-340 Purchased Technical Services	\$990.00	.00	\$990.00	.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$1,002,909.00	\$789,365.31	\$126,542.03	\$87,001.66
11-190-100-610 General Supplies	\$2,031,142.41	\$1,712,251.62	\$135,750.84	\$183,139.95
11-190-100-640 Textbooks	\$265,374.00	\$238,424.16	\$1,872.23	\$25,077.61
11-190-100-800 Other Objects	\$25,000.00	\$8,624.00	\$7,150.00	\$9,226.00
TOTAL	\$44,288,177.41	\$18,607,722.47	\$25,198,774.84	\$481,680.10
--- SPECIAL EDUCATION - INSTRUCTION ---				
Cognitive - Mild:				
11-201-100-101 Salaries of Teachers	\$650,793.00	\$210,574.00	\$440,219.00	\$0.00
11-201-100-106 Other Salaries for Instruction	\$582,344.00	\$290,983.15	\$291,360.85	.00
11-201-100-610 General Supplies	\$739.00	\$499.05	.00	\$239.95
11-201-100-640 Textbooks	\$800.00	.00	.00	\$800.00
TOTAL	\$1,234,676.00	\$502,056.20	\$731,579.85	\$1,039.95
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$1,942,564.00	\$965,201.41	\$977,362.59	\$0.00
11-204-100-106 Other Salaries for Instruction	\$698,260.00	\$354,098.30	\$344,161.70	.00
11-204-100-610 General Supplies	\$9,123.64	\$3,074.58	\$2,048.02	\$4,001.04
11-204-100-640 Textbooks	\$616.86	\$616.86	.00	.00
TOTAL	\$2,650,564.50	\$1,322,991.15	\$1,323,572.31	\$4,001.04
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$87,011.00	\$57,996.40	\$27,488.30	\$1,526.30
11-212-100-106 Other Salaries for Instruction	\$182,758.00	\$83,007.20	\$99,750.80	.00
TOTAL	\$269,769.00	\$141,003.60	\$127,239.10	\$1,526.30
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$5,893,446.00	\$2,167,416.22	\$3,726,029.78	\$0.00
11-213-100-106 Other Salaries for Instruction	\$1,205,343.00	\$412,335.20	\$793,007.80	.00
11-213-100-610 General supplies	\$7,500.00	\$4,638.34	\$909.50	\$1,952.16
11-213-100-640 Textbooks	\$2,500.00	.00	.00	\$2,500.00
TOTAL	\$7,108,789.00	\$2,584,389.76	\$4,519,947.08	\$4,452.16
Autisim:				
11-214-100-101 Salaries of Teachers	\$429,475.00	\$237,463.35	\$192,011.65	\$0.00

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-214-100-106 Other Salaries for Instruction	\$1,025,329.00	\$354,711.69	\$670,617.31	.00
11-214-100-610 General Supplies	\$5,542.00	\$3,606.50	\$151.67	\$1,783.83
TOTAL	\$1,460,346.00	\$595,781.54	\$862,780.63	\$1,783.83
11-215-100-106 Other Salaries for Instruction	\$30,000.00	\$29,519.70	.00	\$480.30
TOTAL	\$30,000.00	\$29,519.70	\$0.00	\$480.30
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$756,525.00	\$235,931.95	\$520,593.05	\$0.00
11-216-100-106 Other Salaries for Instruction	\$604,546.00	\$185,173.78	\$419,372.22	.00
11-216-100-600 General Supplies	\$4,546.45	\$83.00	\$194.99	\$4,268.46
TOTAL	\$1,365,617.45	\$421,188.73	\$940,160.26	\$4,268.46
TOTAL SPECIAL ED - INSTRUCTION	\$14,119,761.95	\$5,596,930.68	\$8,505,279.23	\$17,552.04
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$1,730,679.00	\$722,448.38	\$1,008,230.62	\$0.00
11-230-100-106 Other Salaries for Instruction	\$65,750.00	\$9,250.00	\$56,500.00	.00
11-230-100-610 General Supplies	\$14,341.60	\$7,519.63	\$2,590.72	\$4,231.25
TOTAL	\$1,810,770.60	\$739,218.01	\$1,067,321.34	\$4,231.25
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$1,264,442.00	\$487,238.40	\$777,203.60	\$0.00
11-240-100-106 Other Salaries for Instruction	\$60,155.00	.00	\$60,155.00	.00
11-240-100-610 General Supplies	\$5,317.00	\$571.17	\$3,261.00	\$1,484.83
TOTAL	\$1,329,914.00	\$487,809.57	\$840,619.60	\$1,484.83
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$430,877.75	\$110,876.00	\$185,990.00	\$134,011.75
11-401-100-500 Purchased Services (300-500 series)	\$8,850.00	.00	.00	\$8,850.00
11-401-100-800 Other Objects	\$82,881.00	\$37,891.05	\$6,945.08	\$38,044.87
TOTAL	\$522,608.75	\$148,767.05	\$192,935.08	\$180,906.62
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$794,216.00	\$285,526.00	\$508,690.00	.00
11-402-100-500 Purchased Services (300-500 series)	\$122,838.00	\$79,028.00	.00	\$43,810.00
11-402-100-600 Supplies and Materials	\$138,804.00	\$68,288.51	\$28,577.98	\$41,937.51
11-402-100-800 Other Objects	\$134,389.00	\$61,340.98	\$23,211.04	\$49,836.98
TOTAL	\$1,190,247.00	\$494,183.49	\$560,479.02	\$135,584.49
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$134,750.00	\$30,918.08	\$43,417.62	\$60,414.30
11-000-100-562 Tuition to Other LEAs within State Special	\$1,411,051.00	\$576,230.83	\$795,396.39	\$39,423.78
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$109,620.50	\$31,490.60	\$78,129.90	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$95,508.00	\$25,491.20	\$65,548.80	\$4,468.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$176,384.00	\$19,350.00	\$157,034.00	.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$6,701,605.50	\$2,485,682.94	\$3,645,677.45	\$570,245.11
11-000-100-567 Tuition Priv Sch Disbl & Otr LEA o/s State	\$78,750.00	\$47,250.00	\$31,500.00	.00

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-568 Tuition - State Facilities	\$72,271.00	.00	.00	\$72,271.00
11-000-100-569 Tuition - Other	\$50,610.00	.00	.00	\$50,610.00
TOTAL	\$8,830,550.00	\$3,216,413.65	\$4,816,704.16	\$797,432.19
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$90,773.00	\$56,574.71	\$34,198.29	.00
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$600.00	.00	.00	\$600.00
TOTAL	\$91,373.00	\$56,574.71	\$34,198.29	\$600.00
--- Health services ---				
11-000-213-100 Salaries	\$1,213,097.00	\$481,393.81	\$731,703.19	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$86,360.00	\$27,411.59	\$22,783.25	\$36,165.16
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$17,892.00	\$3,106.00	\$1,983.00	\$12,803.00
11-000-213-600 Supplies and Materials	\$36,909.00	\$34,867.39	\$1,024.90	\$1,016.71
11-000-213-800 Other Objects		(\$2,523.00)	.00	\$2,523.00
TOTAL	\$1,354,258.00	\$544,255.79	\$757,494.34	\$52,507.87
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,623,857.00	\$639,087.18	\$984,769.82	.00
11-000-216-600 Supplies and Materials	\$5,313.00	\$460.62	.00	\$4,852.38
TOTAL	\$1,629,170.00	\$639,547.80	\$984,769.82	\$4,852.38
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$1,259,874.00	\$568,417.85	\$691,456.15	.00
11-000-217-320 Purchased Prof. Ed. Services	\$435,000.00	\$195,930.81	\$239,069.19	.00
11-000-217-600 Supplies and Materials	\$6,510.00	\$194.58	.00	\$6,315.42
TOTAL	\$1,701,384.00	\$764,543.24	\$930,525.34	\$6,315.42
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$2,469,357.00	\$1,009,971.27	\$868,701.13	\$590,684.60
11-000-218-105 Sal Sec. & Clerical Asst.	\$284,551.00	\$134,534.27	\$150,016.73	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$66,395.00	\$21,118.22	\$4,293.18	\$40,983.60
11-000-218-600 Supplies and Materials	\$78,127.00	\$13,732.32	\$9,052.20	\$55,342.48
TOTAL	\$2,898,430.00	\$1,179,356.08	\$1,032,063.24	\$687,010.68
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$2,757,442.00	\$1,239,139.24	\$1,518,302.76	.00
11-000-219-105 Sal Sec. & Clerical Asst.	\$374,644.00	\$183,649.32	\$190,994.68	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$40,340.00	\$3,440.00	\$25,770.00	\$11,130.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$9,000.00	\$121.21	\$1,301.25	\$7,577.54
11-000-219-600 Supplies and Materials	\$51,000.00	\$28,253.82	\$19,642.37	\$3,103.81
TOTAL	\$3,232,426.00	\$1,454,603.59	\$1,756,011.06	\$21,811.35
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$1,586,167.70	\$661,024.00	\$925,143.70	.00
11-000-221-105 Sal Sec. & Clerical Asst.	\$68,085.00	\$50,071.08	\$18,013.92	.00
11-000-221-199 Unused Vac Payment to Term/Ret Staff	\$9,301.30	\$9,301.30	.00	.00

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,663,554.00	\$720,396.38	\$943,157.62	\$0.00
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$1,151,498.00	\$444,701.60	\$706,796.40	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,900.00	.00	\$1,900.00	.00
11-000-222-600 Supplies and Materials	\$137,985.06	\$111,081.26	\$10,455.75	\$16,448.05
TOTAL	\$1,291,383.06	\$555,782.86	\$719,152.15	\$16,448.05
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$51,290.00	\$46,064.00	\$5,226.00	.00
11-000-223-320 Purchased Prof. - Ed. Services	\$11,000.00	\$158.00	.00	\$10,842.00
11-000-223-500 Other Purchased Services (400-500 series)	\$73,000.00	\$7,248.81	\$9,707.00	\$56,044.19
11-000-223-600 Supplies and Materials	\$8,000.00	.00	.00	\$8,000.00
11-000-223-800 Other Objects	\$39,600.00	\$32,519.00	\$1,125.00	\$5,956.00
TOTAL	\$182,890.00	\$85,989.81	\$16,058.00	\$80,842.19
--- Support services-general administration ---				
11-000-230-100 Salaries	\$720,940.00	\$308,037.66	\$412,902.34	\$0.00
11-000-230-108 Salaries of Attorneys	\$141,457.00	\$70,621.44	\$70,835.56	.00
11-000-230-331 Legal Services	\$246,817.00	(\$3,460.84)	\$16,004.68	\$234,273.16
11-000-230-332 Audit Fees	\$77,175.00	\$64,175.00	\$13,000.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$105,531.70	\$29,127.23	\$32,598.79	\$43,805.68
11-000-230-340 Purchased Tech. Services	\$60,561.00	\$55,768.25	\$2,079.44	\$2,713.31
11-000-230-530 Communications/Telephone	\$203,262.00	\$93,613.98	.00	\$109,648.02
11-000-230-585 BOE Other Purchased Prof. Svc.	\$5,000.00	\$2,744.43	.00	\$2,255.57
11-000-230-590 Other Purchased Services	\$341,864.00	\$324,720.76	\$13,872.16	\$3,271.08
11-000-230-610 General Supplies	\$10,849.00	\$3,550.09	\$1,558.35	\$5,740.56
11-000-230-890 Misc. Expenditures	\$22,580.00	\$11,386.11	\$3,113.89	\$8,080.00
11-000-230-895 BOE Membership Dues and Fees	\$36,963.00	\$29,738.15	\$5,550.00	\$1,674.85
TOTAL	\$1,972,999.70	\$990,022.26	\$571,515.21	\$411,462.23
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$2,855,234.81	\$1,431,708.28	\$1,416,526.53	\$7,000.00
11-000-240-104 Salaries Other Prof. Staff	\$601,064.00	\$286,628.92	\$314,435.08	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$1,849,793.39	\$827,371.03	\$1,021,352.06	\$1,070.30
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$46,288.80	\$46,288.80	.00	.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$14,000.00	\$6,600.00	\$1,000.00	\$6,400.00
11-000-240-500 Other Purchased Services	\$50,570.00	\$637.00	\$30,610.25	\$19,322.75
11-000-240-600 Supplies and Materials	\$105,315.00	\$52,711.75	\$2,089.66	\$50,513.59
TOTAL	\$5,522,266.00	\$2,651,945.78	\$2,786,013.58	\$84,306.64
--- Central Services ---				
11-000-251-100 Salaries	\$1,475,014.00	\$725,500.35	\$749,513.65	.00
11-000-251-340 Purchased Technical Services	\$82,061.00	\$54,695.05	\$20,289.81	\$7,076.14
11-000-251-592 Misc Pur Serv (400-500 series)	\$38,664.00	\$2,983.63	.00	\$35,680.37
11-000-251-600 Supplies and Materials	\$36,224.00	\$28,059.99	\$2,790.86	\$5,373.15
11-000-251-89X Other Objects	\$56,515.00	\$40,427.32	\$3,085.88	\$13,001.80
TOTAL	\$1,688,478.00	\$851,666.34	\$775,680.20	\$61,131.46

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$1,284,260.00	\$667,446.18	\$616,813.82	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$21,800.00	\$1,864.75	\$2,299.00	\$17,636.25
11-000-252-600 Supplies and Materials	\$91,764.00	\$87,068.32	\$3,673.80	\$1,021.88
TOTAL	\$1,397,824.00	\$756,379.25	\$622,786.62	\$18,658.13
TOTAL Cent. Svcs. & Admin IT	\$3,086,302.00	\$1,608,045.59	\$1,398,466.82	\$79,789.59
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$935,560.80	\$725,106.87	\$208,646.22	\$1,807.71
11-000-261-610 General Supplies	\$273,568.39	\$218,917.05	\$30,742.53	\$23,908.81
TOTAL	\$1,209,129.19	\$944,023.92	\$239,388.75	\$25,716.52
--- Custodial Services ---				
11-000-262-1XX Salaries	\$3,995,309.53	\$2,067,302.22	\$1,921,493.72	\$6,513.59
11-000-262-107 Salaries of Non-Instructional Aids	\$464,807.53	\$169,670.10	\$289,347.84	\$5,789.59
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$14,958.47	\$14,958.47	.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$55,000.56	\$7,900.56	\$47,100.00	.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$219,813.33	\$111,314.05	\$25,874.24	\$82,625.04
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$136,569.47	\$136,569.47	.00	.00
11-000-262-490 Other Purchased Property Svc.	\$125,000.00	\$48,526.97	\$76,473.03	.00
11-000-262-520 Insurance	\$202,302.63	\$202,301.63	\$1.00	.00
11-000-262-580 Travel	\$3,000.00	\$1,450.00	.00	\$1,550.00
11-000-262-610 General Supplies	\$234,040.54	\$219,614.57	\$13,418.69	\$1,007.28
11-000-262-621 Energy (Natural Gas)	\$420,000.00	\$30,962.81	\$389,037.19	.00
11-000-262-622 Energy (Electricity)	\$1,864,245.37	\$568,127.66	\$1,293,041.12	\$3,076.59
11-000-262-624 Energy (Oil)	\$1,548.60	.00	.00	\$1,548.60
11-000-262-8XX Other Objects	\$14,869.43	\$14,079.43	\$210.00	\$580.00
TOTAL	\$7,751,465.46	\$3,592,777.94	\$4,055,996.83	\$102,690.69
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$479,067.00	\$243,346.94	\$235,720.06	.00
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$164,962.00	\$104,125.91	\$42,251.25	\$18,584.84
11-000-263-610 General Supplies	\$53,899.44	\$37,830.42	\$2,699.45	\$13,369.57
TOTAL	\$697,928.44	\$385,303.27	\$280,670.76	\$31,954.41
--- Security ---				
11-000-266-100 Salaries	\$495,299.00	\$243,829.33	\$251,469.67	.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$312,361.94	\$180,795.97	\$131,565.97	.00
11-000-266-610 General Supplies	\$135,438.06	\$71,565.18	\$17,749.05	\$46,123.83
11-000-266-800 Other Objects	\$3,752.00	\$594.33	.00	\$3,157.67
TOTAL	\$946,851.00	\$496,784.81	\$400,784.69	\$49,281.50
TOTAL Oper & Maint of Plant Services	\$10,605,374.09	\$5,418,889.94	\$4,976,841.03	\$209,643.12
--- Student transportation services ---				
11-000-270-107 Salaries of Non-Instructional Aids	\$188,694.00	\$75,268.44	\$113,425.56	.00

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$1,181,403.52	\$530,435.18	\$650,968.34	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	\$57,201.00	\$50,923.06	.00	\$6,277.94
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$43,498.80	\$43,498.80	.00	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$131,318.68	\$34,985.58	\$13,379.72	\$82,953.38
11-000-270-443 Lease Purch Payments - School Buses	\$145,615.00	\$125,004.11	.00	\$20,610.89
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$3,795,113.00	\$1,290,421.85	\$2,157,037.60	\$347,653.55
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$333,285.00	\$90,806.56	\$186.61	\$242,291.83
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$50,000.00	\$24,876.13	.00	\$25,123.87
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$3,000.00	\$2,700.00	.00	\$300.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$651,508.00	\$101,361.19	\$49,264.59	\$500,882.22
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$1,663,000.00	\$816,417.45	\$209,730.68	\$636,851.87
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$335,920.00	\$7,897.25	\$327,059.70	\$963.05
11-000-270-580 Travel	\$2,080.00	\$348.00	.00	\$1,732.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$110,060.00	\$68,658.48	.00	\$41,401.52
11-000-270-615 Transportation Supplies	\$141,210.00	\$14,929.75	\$5,225.59	\$121,054.66
11-000-270-800 Misc. Expenditures	\$12,200.00	\$11,780.11	\$150.00	\$269.89
TOTAL	\$8,845,107.00	\$3,290,311.94	\$3,526,428.39	\$2,028,366.67
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$2,000,000.00	\$811,137.41	\$1,188,862.59	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$2,000,000.00	\$1,085.02	.00	\$1,998,914.98
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$73,000.00	\$14,218.97	\$25,781.03	\$33,000.00
11-XXX-XXX-260 Workman's Compensation	\$338,466.00	\$128,078.54	.00	\$210,387.46
11-XXX-XXX-270 Health Benefits	\$16,200,000.00	\$8,610,625.63	\$4,421,193.32	\$3,168,181.05
11-XXX-XXX-280 Tuition Reimbursement	\$476,106.24	\$49,773.67	\$147,709.13	\$278,623.44
11-XXX-XXX-290 Other Employee Benefits	\$11,133.50	.00	.00	\$11,133.50
11-XXX-XXX-299 Unused Vac Payment to Term/Ret Staff	\$188,866.50	\$188,866.50	.00	.00
TOTAL	\$21,287,572.24	\$9,803,785.74	\$5,783,546.07	\$5,700,240.43
Total Undistributed Expenditures	\$74,195,039.09	\$32,980,465.16	\$31,032,945.12	\$10,181,628.81
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	137,456,518.80	\$59,055,096.43	\$67,398,354.23	\$11,003,068.14
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	137,456,518.80	\$59,055,096.43	\$67,398,354.23	\$11,003,068.14

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$70,000.00	.00	\$32,031.58	\$37,968.42
12-130-100-730	Grades 6-8	\$82,386.00	\$79,486.07	.00	\$2,899.93
12-140-100-730	Grades 9-12	\$22,032.04	\$21,534.33	.00	\$497.71
Special education - instruction					
12-4XX-100-730	School-spons. & oth instr prog	\$38,572.00	\$38,571.54	\$0.00	\$0.46
Undistributed expenses					
12-000-100-730	Instruction	\$162,365.25	\$67,148.36	\$34,282.00	\$60,934.89
12-000-219-730	Support services-students-spec.	\$6,244.00	\$5,464.00	.00	\$780.00
12-000-240-730	School administration	\$2,766.75	\$2,766.75	.00	.00
12-000-251-730	Central Services	\$11,996.00	\$5,998.00	\$5,998.00	.00
12-000-262-730	Undist. Exp.-Custodial Services	\$5,104.15	\$5,104.15	.00	.00
Undist. Exp. - Non-instructional Services					
TOTAL		\$401,466.19	\$226,073.20	\$72,311.58	\$103,081.41
--- Facilities acquisition and construction services ---					
12-000-400-450	Construction Services	\$521,309.70	\$413,727.20	\$60,917.35	\$46,665.15
12-000-400-896	Assmt for Debt Service on SDA Funding	\$114,991.00	.00	.00	\$114,991.00
Sub Total		\$636,300.70	\$413,727.20	\$60,917.35	\$161,656.15
TOTAL		\$636,300.70	\$413,727.20	\$60,917.35	\$161,656.15
TOTAL CAPITAL OUTLAY EXPENDITURES		\$1,037,766.89	\$639,800.40	\$133,228.93	\$264,737.56

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$290,258.00	\$136,808.00	\$44,097.00	\$109,353.00
TOTAL GENERAL FUND EXPENDITURES	138,784,543.69	\$59,831,704.83	\$67,575,680.16	\$11,377,158.70

M. C. Cavanano 1/19/16

1/14 8:28am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/15

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$1,440,526.86)
	Accounts receivable:		
141	Intergovernmental - State	\$11,034.66	
142	Intergovernmental - Federal	(\$12,039.01)	
		(\$1,004.35)

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,666,997.20	
302	Less Revenues	(\$328,196.56)	
		\$3,338,800.64	
	Total assets and resources		\$1,897,269.43

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/15

=====

LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

411	Intergovernmental accounts payable - State	(\$49,102.90)
412	Intergovernmental accounts payable - Federal	\$3,985.00
421	Accounts Payable	\$78,667.47
481	Deferred revenues	\$5,475.10
		\$39,024.67
	TOTAL LIABILITIES	\$39,024.67

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FUND BALANCE

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--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$757,346.81
754	Reserve for encumbrances - Prior Year	\$10,106.20
601	Appropriations	\$3,666,997.20
602	Less: Expenditures	\$1,818,858.64
603	Encumbrances	\$757,346.81 (\$2,576,205.45)
		\$1,090,791.75
	TOTAL FUND BALANCE	\$1,858,244.76
	TOTAL LIABILITIES AND FUND EQUITY	\$1,897,269.43

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/15

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$1,499,020.95	\$983,634.00		\$515,386.95
4XXX	From Federal Sources	\$9,501,970.65	\$955.68		\$9,501,014.97
TOTAL REVENUE/SOURCES OF FUNDS		\$11,000,991.60	\$984,589.68		\$10,016,401.92
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:		\$3,783.56	\$0.00	\$3,465.00	\$318.56
STATE PROJECTS:					
	Nonpublic textbooks	\$86,279.00	\$80,203.41	.00	\$6,075.59
	Nonpublic auxiliary services	\$14,382.00	\$2,284.20	\$12,097.80	.00
	Nonpublic handicapped services	\$185,501.65	\$7,844.65	\$175,381.35	\$2,275.65
	Nonpublic nursing services	\$136,350.00	\$13,545.00	\$122,805.00	.00
	Nonpublic Technology Aid	\$39,286.00	\$2,683.95	\$9,225.82	\$27,376.23
	Nonpublic School Programs	\$37,875.00	(\$2,922.16)	\$23,598.82	\$17,198.34
TOTAL STATE PROJECTS		\$499,673.65	\$103,639.05	\$343,108.79	\$52,925.81
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$859,420.00	\$275,607.23	\$14,462.58	\$569,350.19
	I.D.E.A. Part B (Handicapped)	\$2,007,408.64	\$1,316,490.72	\$389,757.88	\$301,160.04
	NCLB Title II - Part A/D	\$127,001.00	\$44,490.20	.00	\$82,510.80
	Other Special Programs	\$115,012.37	\$37,732.65	\$3,318.12	\$73,961.60
	Vocational Education	\$54,697.98	\$40,898.79	\$3,234.44	\$10,564.75
TOTAL FEDERAL PROJECTS		\$3,163,539.99	\$1,715,219.59	\$410,773.02	\$1,037,547.38
*** TOTAL EXPENDITURES ***		\$3,666,997.20	\$1,818,858.64	\$757,346.81	\$1,090,791.75

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/15

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>UNREALIZED</u>
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$1,499,020.95	\$983,634.00	\$515,386.95
Total Revenue from State Sources	<u>\$1,499,020.95</u>	<u>\$983,634.00</u>	<u>\$515,386.95</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$2,578,260.00	.00	\$2,578,260.00
4451-55 Title II	\$229,135.11	.00	\$229,135.11
4491-94 Title III	\$115,902.00	.00	\$115,902.00
4420-29 I.D.E.A. Part B (Handicapped)	\$6,022,225.92	.00	\$6,022,225.92
4430-39 Vocational Education	\$164,093.94	.00	\$164,093.94
4XXX Other Federal Aids	\$392,353.68	\$955.68	\$391,398.00
Total Revenues from Federal Sources	<u>\$9,501,970.65</u>	<u>\$955.68</u>	<u>\$9,501,014.97</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$11,000,991.60</u>	<u>\$984,589.68</u>	<u>\$10,016,401.92</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/15

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$3,666,997.20	\$1,818,858.64	\$757,346.81	\$1,090,791.75
TOTAL EXPENDITURE	\$3,666,997.20	\$1,818,858.64	\$757,346.81	\$1,090,791.75

M. Chavano 1/19/16

1/14 8:28am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/15

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank	(\$1,459,971.72)
-----	--------------	------------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,049,375.00
302	Less Revenues	(\$3,304,115.54)
		\$2,745,259.46
	Total assets and resources	\$1,285,287.74

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 6 Month Period Ending 12/31/15

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753 Reserve for encumbrances - Current Year \$1,280,133.14
Reserved fund balance:

601	Appropriations		\$6,084,637.00	
602	Less : Expenditures	\$4,804,501.89		
603	Encumbrances	\$1,280,133.14	(\$6,084,635.03)	
				\$1.97

Total Appropriated \$1,280,135.11

--- Unappropriated ---

770 Fund Balance \$40,414.63
303 Budgeted Fund Balance (\$35,262.00)

TOTAL FUND BALANCE \$1,285,287.74

TOTAL LIABILITIES AND FUND EQUITY \$1,285,287.74

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$6,084,637.00	\$6,084,635.03	\$1.97
Revenues	(\$6,049,375.00)	(\$3,304,115.54)	(\$2,745,259.46)
	\$35,262.00	\$2,780,519.49	(\$2,745,257.49)
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$35,262.00	\$2,780,519.49	(\$2,745,257.49)
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$35,262.00	\$2,780,519.49	(\$2,745,257.49)
Budgeted Fund Balance	\$35,262.00	\$2,780,519.49	(\$2,745,257.49)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210	Local tax levy	\$15,253,617.00	\$7,626,808.62	\$7,626,808.38
		_____	_____	_____
	Total Local Sources	\$15,253,617.00	\$7,626,808.62	\$7,626,808.38
		=====	=====	=====
--- State Sources ---				
3160	Debt service aid Type II	\$2,894,508.00	\$2,285,538.00	\$608,970.00
		_____	_____	_____
	Total State Sources	\$2,894,508.00	\$2,285,538.00	\$608,970.00
		=====	=====	=====
	TOTAL REVENUE/SOURCES OF FUNDS	\$18,148,125.00	\$9,912,346.62	\$8,235,778.38
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/15

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>
--- Debt Service - Regular ---			
40-701-510-723 Princ. Payments-Comm. Appr. Lease Pur. Agr.	\$1,860,000.00	\$1,860,000.00	.00
40-701-510-833 Interest Payments-Comm. Appr. Lease Pur. Agr.	\$1,402,131.00	\$1,402,130.01	\$0.99
40-701-510-834 Interest on Bonds	\$1,222,506.00	\$1,222,505.02	\$0.98
40-701-510-910 Redemption of Principal	\$1,600,000.00	\$1,600,000.00	.00
	<u> </u>	<u> </u>	<u> </u>
TOTAL	\$6,084,637.00	\$6,084,635.03	\$1.97
	<u> </u>	<u> </u>	<u> </u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$6,084,637.00	\$6,084,635.03	\$1.97
	<u> </u>	<u> </u>	<u> </u>
*** TOTAL USES OF FUNDS ***	\$6,084,637.00	\$6,084,635.03	\$1.97
	<u> </u>	<u> </u>	<u> </u>

John Calavano 1/19/16

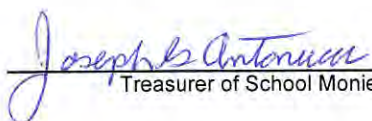
REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION

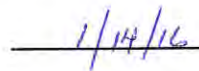
DISTRICT OF WEST ORANGE

ALL FUNDS

For the Month Ending December, 2015

CASH REPORT				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
General Fund - Fund 10 PNC	14,282,672.44	11,068,955.03	12,337,618.35	13,014,009.12
General Fund - Fund 10 PNC CD	0.00	0.00	0.00	0.00
General Fund - Fund 10 TD Bank/Petty Cash	0.00	0.00	0.00	0.00
General Fund Capital Reserve	519,878.00	128,894.00	0.00	648,772.00
W.C./Auto 10-197, PNC 8018100399	230,299.04	9.78	0.00	230,308.82
Loss Stabil 10-198, PNC 8102366149 & CD	502,930.45	42.71	0.00	502,973.16
W.C. 10-199, PNC 8012770412	14,359.87	75,000.00	44,094.54	45,265.33
General Liability 10-200, PNC 8012770439	0.00	0.00	0.00	0.00
1 Subtotal - Fund 10	15,550,139.80	11,272,901.52	12,381,712.89	14,441,328.43
2 Equalization Stabilization Fund 16	0.00	0.00	0.00	0.00
3 Education Jobs Fund 18	0.00	0.00	0.00	0.00
4 Special Revenue Fund - Fund 20	(321,541.89)	67,839.51	1,186,824.48	(1,440,526.86)
5 Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
6 Capital Projects Fund - Fund 31	0.00	0.00	0.00	0.00
7 Capital Projects Fund - Fund 32 HVAC	0.00	0.00	0.00	0.00
8 Debt Service Fund - Fund 40	(4,002,241.26)	2,542,269.54	0.00	(1,459,971.72)
9 Total Governmental Funds (Lines 1 thru 8)	11,226,356.65	13,883,010.57	13,568,537.37	11,540,829.85
ENTERPRISE FUNDS				
10 Food Service Fund - Fund 50	(156,955.51)	354,995.55	10,554.97	187,485.07
11 Enrichment Fund - Fund 61	146,742.78	0.00	93,648.00	53,094.78
12 Total Enterprise Funds	(10,212.73)	354,995.55	104,202.97	240,579.85
TRUST AND AGENCY FUNDS				
13 Payroll, PNC 8005499353	222,108.21	4,517,822.74	4,515,403.04	224,527.91
14 Payroll Agency, PNC 8101455035	2,239,150.89	4,386,293.60	4,603,082.54	2,022,361.95
15 Total Trust and Agency Funds (Lines 13-14)	2,461,259.10	8,904,116.34	9,118,485.58	2,246,889.86
16 Total All Funds (Lines 9,12, and 15)	13,677,403.02	23,142,122.46	22,791,225.92	14,028,299.56


Treasurer of School Monies


1/14/16

AGREEMENT OF TRANSPORTATION SERVICES BETWEEN

The West Orange District Board of Education

179 Eagle Rock Avenue

West Orange, NJ 07052

AND

Hunterdon County Educational Services Commission

51 Sawmill Road

Lebanon, NJ 08833

It shall be understood that both parties noted above agree to a four (4) year transportation agreement effective July 1, 2016 through June 30, 2020. It is further understood that this agreement along with a State of New Jersey - Department of Education Student Transportation Contract is subject to approval of the County Superintendent of Schools each year of the agreement.

It is agreed that annual increases for each year of the contract shall be a 2% or the CPI, whichever is less.

Route		2016-17*	2017-18*	2018-19*	2019-20*
To From School					
Single Run	Up to 54 P Bus	\$52,199.13	\$53,243.11	\$54,307.97	\$55,394.13
Double Run	Up to 54 P Bus	\$69,598.84	\$70,990.82	\$72,410.63	\$73,858.85
Triple Run	Up to 54 P Bus	\$81,561.14	\$83,192.36	\$84,856.21	\$86,553.33
SpEd (single)	16 P Van	\$51,111.64	\$52,133.87	\$53,176.55	\$54,240.08
SpEd (single)	24 P Van	\$52,199.13	\$53,243.11	\$54,307.97	\$55,394.13
Aide		\$12,723.54	\$12,978.01	\$13,237.57	\$13,502.32
Late Runs					
Before 3:45 pm		\$20.66/hr	\$21.07/hr	\$21.49/hr	\$21.91/hr
After 3:45 pm		\$44.58/hr	\$45.47/hr	\$46.38/hr	\$47.30/hr
Trial Run		\$35.88/hr	\$36.60/hr	\$37.33/hr	\$38.07/hr
Charters					
To and From		\$72.35/hr	\$73.80/hr	\$75.27/hr	\$76.77/hr
One Way	In District	\$38.06/hr	\$38.82/hr	\$39.60/hr	\$40.39/hr
One Way	Out of District	\$54.37/hr	\$55.46/hr	\$56.57/hr	\$57.70/hr
Vehicle Rental		\$81.55/hr	\$83.18/hr	\$84.84/hr	\$86.53/hr
Maintenance					
Labor		\$71.31/hr	\$72.74/hr	\$74.19/hr	\$75.67/hr
Parts		at cost	at cost	at cost	at cost

*Based on the assumption of 2% increase each year

New buses will be introduced into the service program as required. This will be determined on, (but not limited to) the basis of service, mileage, growth requirements, legal requirements, and age.

All buses shall be equipped with working video cameras and GPS devices. Request for additional specialized equipment on buses must be reviewed and approved by both parties prior to installing such equipment. The cost of this equipment shall be determined beforehand and both parties shall agree to who shall bear the cost.

HCESC shall provide all the transportation services listed in each annual jointure agreement as specified. Invoicing for routes shall be in (10) equal installments. Invoicing for Charter and extra work shall be billed on a monthly basis at the end of each month that the services were provided.

The Board's policy on transportation safety (Policy 3541.33), as attached, shall apply to HCESC vehicles and drivers and is expressly made a part of the agreement.

HCESC shall ensure that the driver of each vehicle shall be a reliable person of good character who shall possess all State school bus driver qualifications and licenses and shall comply with all statues, regulations and procedures of the State of New Jersey and rules and specifications of the local board. If, in the judgement of the Board, any driver of a vehicle operated under contract to transport school students shall be deemed unsuitable to drive a school vehicle because of lack of driving skills, inability to control students, failure to comply with the aforesaid rules, regulations and specifications, incapacity, unbecoming conduct, or other good cause; the District may request HCESC to replace said driver. If HCESC shall fail to comply with the aforesaid request, the District may require HCESC to show cause why such failure to comply with the request shall be deemed to constitute breach of contract, and may set aside and annul this contract.

Lateness of 15 minutes or more on any bus run without good cause shall result in the imposition of a penalty deduction of 1/2 of the per diem cost of the run. Chronic lateness of 15 minutes or more on bus runs may result in termination of this agreement.

The failure of one party to this contract to comply with the provisions hereof shall constitute good cause for its termination by the other party to it.

**HUNTERDON COUNTY EDUCATIONAL
SERVICES COMMISSION**

**WEST ORANGE SCHOOL DISTRICT
BOARD OF EDUCATION**

BOARD PRESIDENT

DATE

BOARD PRESIDENT

DATE

BOARD SECRETARY

DATE

BOARD SECRETARY

DATE

HOST DISTRICT EXECUTIVE COUNTY SUPERINTENDENT APPROVAL

EXECUTIVE COUNTY SUPERINTENDENT

WEST ORANGE BOARD OF EDUCATION
 ESSEX COUNTY, NEW JERSEY
 2014-2015 AUDIT CORRECTIVE ACTION PLAN

CONTACT PERSON: John Calavano

PHONE: (973) 669-5400

BOARD MEETING APPROVAL: January 19, 2016

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
5. Student Body Activities				
a.	For all payments, a payment request with the principal's/athletic director's approval and receipt of goods signature are obtained, and checks should not be issued to "cash".	All payment requests will have principal's/athletic director's approval and a receipt of goods signature. The Business Administrator will communicate all of the bookkeeping requirements to the schools and will make arrangements to provide assistance to them, if necessary, in their implementation. The BA will instruct that no checks be made out to "cash".	John Calavano Principals	February 2016
b.	Receipts are clearly identified as to the source of funds and are consistently deposited within 48 hours.	All receipts will be clearly identified as to the source of funds and will be deposited within 48 hours. The Business Administrator will communicate all of the requirements to the schools and will make arrangements to provide assistance to them, if necessary, in their implementation.	John Calavano Principals	February 2016
7. Pupil Transportation				
a.	The transportation department properly completes all B6T forms.	Instruct and review procedures regarding the completion of B6T Forms.	John Calavano Tom DeAngelo	February 2016

Chief School Administrator

Date

Business Administrator/ Board Secretary

Date

REPORT OF AUDIT
WEST ORANGE SCHOOL DISTRICT
COUNTY OF ESSEX
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

S U M M A R Y

WEST ORANGE SCHOOL DISTRICT

BALANCE SHEET

GOVERNMENTAL FUNDS

SUMMARY

JUNE 30, 2015

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
ASSETS					
Cash and Cash Equivalents	\$ 4,986,763	\$ 141,033		\$ 40,415	\$ 5,168,211
Interfund Receivable	27,362				27,362
Receivables from Federal Government	65,232	189,445			254,677
Receivables from State Government	1,947,939	11,035			1,958,974
Other Receivables	135,102				135,102
Restricted Cash and Cash Equivalents	519,878				519,878
Total Assets	\$ 7,682,276	\$ 341,513	\$ -0-	\$ 40,415	\$ 8,064,204
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts Payable	\$ 886,253	\$ 281,828			\$ 1,168,081
Interfund Payable	30,000				30,000
Loss Reserves for Workers' Compensation Claims Payable to Federal Government	1,266,131	3,984			1,266,131
Payable to State Government		48,882			3,984
Unearned Revenue		6,819			48,882
Total Liabilities	2,182,384	341,513			2,523,897
Fund Balances:					
Restricted for:					
Capital Reserve Account	648,772				648,772
Debt Service				\$ 40,415	40,415
Assigned:					
Year - End Encumbrances	344,141				344,141
Designated for Subsequent Year's Expenditures	2,100,000				2,100,000
Designated for Subsequent Year's Expenditures - SEMI ARRA	38,939				38,939
Unassigned	2,368,040				2,368,040
Total Fund Balances	5,499,892			\$ 40,415	5,540,307
Total Liabilities and Fund Balances	\$ 7,682,276	\$ 341,513	\$ -0-	\$ 40,415	\$ 8,064,204

WEST ORANGE SCHOOL DISTRICT
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS

SUMMARY

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUE:					
Local Sources:					
Local Tax Levy	\$ 125,184,960			\$ 4,952,981	\$ 130,137,941
Tuition Charges	311,761				311,761
Miscellaneous	262,098	\$ 51,294			313,392
Total - Local Sources	125,758,819	51,294		4,952,981	130,763,094
State Sources	21,865,541	475,495		963,608	23,304,644
Federal Sources	370,213	3,246,918			3,617,131
Total Revenue	147,994,573	3,773,707		5,916,589	157,684,869
EXPENDITURES:					
Current:					
Regular Instruction	44,081,391	996,626			45,078,017
Special Education Instruction	13,892,330	1,930,538			15,822,868
Other Special Instruction	3,331,767				3,331,767
Other Instruction	1,465,571				1,465,571
Support Services and Undistributed Costs:					
Tuition	7,173,462	188,298			7,361,760
Student & Instruction Related Services	12,153,830	651,121			12,804,951
General Administration Services	1,884,726				1,884,726
School Administration Services	7,076,852				7,076,852
Central Services	1,542,368				1,542,368
Administration Information Technology	357,243				357,243
Plant Operations and Maintenance	11,753,134				11,753,134
Pupil Transportation	7,968,435				7,968,435
Unallocated Benefits	33,019,505				33,019,505

WEST ORANGE SCHOOL DISTRICT
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS

SUMMARY

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

(Continued)

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
EXPENDITURES (Cont'd):					
Capital Outlay	\$ 3,449,907	\$ 7,124			\$ 3,457,031
Transfer of Funds to Charter School	255,172				255,172
Debt Service:					
Principal				\$ 3,170,000	3,170,000
Interest and Other Charges				2,742,653	2,742,653
Total Expenditures	149,405,693	3,773,707		5,912,653	159,092,053
Excess/(Deficiency) of Revenue over/(under) Expenditures	(1,411,120)			3,936	(1,407,184)
OTHER FINANCING SOURCES/(USES):					
Capital Leases (Non-budgeted)	958,640				958,640
Total Other Financing Sources/(Uses)	958,640				958,640
Net Change in Fund Balances	(452,480)			3,936	(448,544)
Fund Balance—July 1	5,952,372			36,479	5,988,851
Fund Balance —June 30	\$ 5,499,892	\$ - 0 -	\$ - 0 -	\$ 40,415	\$ 5,540,307

WEST ORANGE SCHOOL DISTRICT
SUMMARY
JULY 1, 2014 THROUGH JUNE 30, 2015

It is recommended that:

1. Administrative Practices and Procedures
None
2. Financial Planning, Accounting and Reporting
None
3. School Purchasing Program
None
4. School Food Service
None
5. Student Body Activities
 - a) For all payments, a payment request with the principal's/athletic director's approval and receipt of good signature are obtained, and checks should not be issued to "cash".
 - b) Receipts are clearly identified as to the source of funds and are consistently deposited within 48 hours.
6. Application for State School Aid
None
7. Pupil Transportation
The transportation department properly completes all B6T forms.
8. Facilities and Capital Assets
None
9. Travel Expense and Reimbursement Policy
None
10. Status of Prior Year's Findings/Recommendations
The prior year recommendations regarding the preparation of purchase orders, summary of payroll agency transactions, grant accounting records, cash cut-off procedures, budget transfers, bid documents, capital asset inventory, and travel expense and reimbursements were adequately addressed and corrected in the current fiscal year. However, due to the number of schools and various audit findings, the recommendations regarding the District's Student Activities accounts have continually been addressed but still require some improvements.